



Regular Meeting Minutes
Monday May 13, 2024
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input type="checkbox"/> Director, Terra Ayers <input type="checkbox"/> Director, Wally Bird <input type="checkbox"/> Treasurer, Susan Espana <input type="checkbox"/> Director, Anne Kassebaum <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Chelsea Harrison	
1. Start meeting time	6:03pm	
2. Guests	None	
3. & 4. Corrections, Deletions, Additions Agenda	Espana motion to move 12 up to 9 with approve, Ayers 1st Kassebaum 2nd	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Ayers motion to approve, Espana 2nd –	All Approve
8. Treasurer’s Report	Espana reported out on the reports presented. need to see about transferring funds from the grant process.	All Approve

	Hillary payment still needs to be final paid. Very few changes this month. Kassebaum motion to approve, Ayers 2nd	
	New Business	
9. Board member resignation	Charlie Plopper has tendered his verbal resignation. He is moving out of the area. He has been here since 1992. Espana read a thank you letter to Plopper for all of years of service.	No Action Required
10. Field Maintenance	Espana reported the 3 wheeler was not working at the end of the year last year. Ralph has reported that after looking at it he cannot fix it. Maybe we could take it to Ayoobs to look at it. Chelsea to work with Erica to see about getting it looked at.	No Action Needed
11. Per Capital update	Susan to talk to Travis about installing a path.	All Approved
12. SNC Update	Lumos is managing the grant and they will write the reports. Espana is asked for clarification about how bills are being processed. Charlie said that we are the pass through. Espana is looking for who is going to work on this. Collins has not been responsive. Title transfer is the last task. Liz suggested reaching out to Shelton. Liz Norton could help temporarily on the Almanor Rail trail. Maybe send out an RFP to see about getting a project manager. Liz suggested reaching out to Trinity about the change. Plopper said that a new contact person for this grant needs to be identified. Chelsea suggested it go to the home email arpd01@frontier.com . Plopper left all the files here at the office and a flash drive. Wally will be reaching out to Collins to see about status.	
	Espana to contact Janie about status. Plopper said that a new contact person for this grant needs to be identified.	
13. Background Checks	Espana is checking with little league to see if we can use the service with little league. There is a mobile service. Susan to check with Seyona about how many we would need	
14. CAPRI Update	Espana reported that we have gotten a 95% compliance	
15. Maidu Mural signage	Espana reported the sign is done and is needing to convert it to braille	
16. Events	Espana mile high reported. Chelsea to send email to past recipients . Poster to be finished	
17. Little League	What and when the all star games are going to be and how many.	
18.		

19. Room rental	A business is interested in renting an office space. the board suggested \$400/month plus power over \$100. Chelsea to reach out. Meeting adjourned at 7:50pm	
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The next regular meeting of the Almanor Recreation and Park District will be Monday, June 10, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title