



Regular Meeting Minutes
Monday, January 12, 2023
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: ___ Director, Terra Ayers _x_ Director, Bob Burton _x_ Treasurer, Susan Espana _x_ Safety Coordinator, Josh Herman _x_ 2 nd Vice President, Charlie Plopper-via Telephone	
Additional Roll Call:	_x_ Secretary/ Office Manager, Heather Patchen ___ Field Maintenance, Dan Smith	
1. Start meeting time	6:01 pm	
2. Guests	Chris Dean- Chester LL President, Rich Walsh-Chester Fire	
3., 4. Corrections, Deletions, Additions Agenda	Correction: Move Little League to top of new business list.	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Susan makes motion to approve meeting minutes from November 14 th Bob seconded Josh and Charlie aye.	All Approve
8. Treasurer's Report	Susan presented YTD total revenue through November 2022 \$18,931.17, YTD total office expenses \$10,785.03, YTD total program expenses \$19,110.85 with revenue	All Approve

	over/under expenses \$-10,964.71 Bob makes motion to approve treasurer's report for YTD through November 30, 2022, Josh seconded, Susan and Charlie aye.	
	New Business	
9. Chester Little League	Chris Dean-Little League (LL) President, opening day for the 2023 LL season is scheduled for April 22 at 10 am with closing ceremonies June 6 th . LL will want to utilize the concession shed this season and will have a Board representative at each game to ensure the field is left clean after use. LL does state that all leagues should have breakaway bases and thinks that LL may have an extra set of bases to use for the new t-ball field. Chris states that LL will meet next week to discuss budget and will get back to ARPD with those numbers before a final contract amount is decided.	No Action Required
10. Grand Opening of Almanor Park	Susan presented, would like to have a grand opening for the new park possibly partner with Chester Little League (CLL) opening day. Event hours from 11 am to 2 pm would be ideal if ARPD chooses to have an event on CLL opening day. Will need to have a presentation ready for April 24 th Town Hall meeting.	No Action Required
11. LACC Ice Rink Sponsorship	All board members present chose to donate \$50 to the Lake Almanor Chamber of Commerce ice rink with the understanding that this is not a District donation, but rather a personal donation to the ice rink. Heather will reach out to Terra to see if she would like to join the rest in donating. Donation will be made in the name of "Friends of ARPD".	All Approve
12. Audit Discussion	Bob presented, in the past the District was under the impression that a financial audit was required every five years. After reaching out to some CPA's local and from out of the area, Bob contacted the State about the need for the audit and learned from the State of California that an audit was not necessary, and no penalties would be brought against ARPD for not completing an audit every five years.	No Action Required
13. Approval of CSDA Membership	All in favor of renewing the CSDA membership for 2023.	All Approve
14. Approval of Additional AFWD Workers	All in favor of adding additional Alliance for Workforce Development workers.	All Approve
15. Yearly Events Discussion	Susan presented, after discussions with Randy Robbins MH100 coordinator it is understood that Randy wants to end his partnership with ARPD but will still coordinate this year's event 2023. There is discussion on changing the 100-mile route due to the low numbers for this leg of the event. Susan suggests finding someone outside of the Board to be coordinator.	No Action Required
16. Trails/SNC Update	Charlie presented the CEQA and NEPA work needed for the Hwy 89 to First Ave connection has been approved.	No Action Required
	Old Business	

17. Field Maintenance	Dan not present.	No Action Required
18. Building Maintenance	Dan not present.	No Action Required
	Next Month Agenda Items	
19. Adjournment	8:00 pm Motion to adjourn.	All Approve

The next regular meeting of the Almanor Recreation and Park District will be February 13, 2023, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title