



Regular Meeting Minutes
Monday, September 12, 2022
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: ___ Director, Terra Ayers <u> x </u> Director, Bob Burton <u> x </u> Treasurer, Susan Espana-Via Telephone <u> x </u> Safety Coordinator, Josh Herman <u> x </u> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<u> x </u> Secretary/ Office Manager, Heather Patchen ___ Field Maintenance, Dan Smith	
1. Start meeting time	6:03 pm	
2. Guests	None	
3., 4. Corrections, Deletions, Additions Agenda	None	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Josh makes motion to approve minutes from August 8 th Charlie seconded Bob and Susan aye.	All Approve
8. Treasurer's Report	Susan presented, her computer broke so reconstructed draft reconciliation report as of meeting time no reports from County. Total cash available is \$53,100.86. The beginning cash balance on 8/1/22 was \$55,787 and the ending cash balance on	No Action Required

	8/31/22 was \$53,334. Will table report until next month.	
	New Business	
9. Per Capita Grant ARPD Park Project	Susan presented, our reimbursement from the State is in the pipeline for the initial batch of park project invoices. Josh spoke with nurseries regarding plant donations and thinks it should not be an issue to get donations just need a list of wanted items and quantities.	No Action Required
10. Online Payment System	Bob presented, need to look into an online payment system for the District to create a safer and easier way for people to donate or pay registration fees. Josh will investigate Streamline's option and others and will get back to the Board at the next meeting.	No Action Required
11. Trails Update	Charlie presented, did not receive the Cal Parks grant for rail trail improvements. Charlie is going to meet with the administrator to discuss how to improve future applications for funding.	No Action Required
12. SNC Update	Charlie presented, still working on the title issues, but should have information from Shelton regarding findings soon. The SNC Grant withholding for ARPD's portion to be reimbursed will be at the time of this meeting \$5934.07. May have two more invoices to submit before closing grant but, looking to close the grant out by the end of this year and the hope is to have the title transfer complete by then as well.	No Action Required
13. Snow Removal Bid Request	Need to put the call out for snow removal bids for the office building roof. Will ask for hand shoveling and mechanical rates and then speak with Dan about what his thoughts are regarding use of mechanical snow removal equipment on the newly coated roof.	No Action Required
	Old Business	
14. Field Maintenance	Dan not present.	No Action Required
15. Building Maintenance	Dan not present.	No Action Required
	Next Month Agenda Items	
16. Adjournment	7:19 pm Bob makes motion to adjourn, all approve.	All Approve

The next regular meeting of the Almanor Recreation and Park District will be October 10, 2022, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title