



Regular Meeting Minutes
Monday, June 6, 2022
101 Meadowbrook Loop, Chester
Email: arpd01@frontier.com

Agenda Item	Discussion Item	Action
Director Roll Call/Quorum Est	The following Directors were present: <input type="checkbox"/> Director, Terra Ayers-via Telephone <input checked="" type="checkbox"/> Director, Bob Burton <input checked="" type="checkbox"/> Treasurer, Susan Espana <input checked="" type="checkbox"/> Safety Coordinator, Josh Herman <input checked="" type="checkbox"/> 2 nd Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input checked="" type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:04 pm	
2. Guests	Melissa Smith Alliance for Workforce Development	
3., 4. Corrections, Deletions, Additions Agenda	Additions: Melissa Smith-AFWD Susan makes motion to approve agenda with addition, Josh seconded Charlie, Bob and Terra aye.	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Susan makes motion to approve minutes for May 9 th Bob seconded, Charlie, Josh and Terra aye	All Approve
8. Treasurer's Report	Susan presented as of 4/30 operating cash \$96,887.51, cash on hand \$168,333.38, unrestricted funds \$103,938.43, revenue \$67, 501.89, office expense \$19, 380.37 program expense \$12,065.51 revenue over expenses \$36,056.01 Charlie makes	All Approve

	motion to approve treasurer's report Josh seconded Terra, Bob and Susan aye.	
	New Business	
9. Per Capita Grant Bids for ARPD Park Project	Susan presented; Melton Design Group (MDG) worked with Co-T Construction to help lower the initial cost of bid to an amount that the Per Capita Grant would cover. Updated bid came in at \$286,647.91 which includes the owner purchases. After discussion it was decided to remove the bike rack winders cost of \$5201 and bike rack bollards cost of \$5730 and add the third picnic concrete pad cost of \$8785 and an additional seven trees cost of \$3850 this brings the total contract price with Co-T Construction to \$185,489.91. Susan makes motion to approve bid with Co-T Construction not to exceed \$185,489.91 Josh seconded Bob, Charlie and Terra aye	All Approve
10. Mile High 100	Susan presented as of Saturday 135 registered volunteers are good except for SAG drivers may need one more. Lunch for Young's Market and Craving's numbers need to be turned in by the end of the week Century rider numbers are low this year. Plumas Bank stated they were able to come up with \$300 for sponsorship will divide between the three events other sponsor donations are good.	No Action Required
11. Fun Run Update	Bob presented; Cal Trans permit completed still waiting on Plumas County. As of meeting time have gotten \$4900 in sponsor commitments and 60 registered. Sent out a mass email for promotion and flyers need to be posted. T-shirt design was picked from submissions by Chester Elementary students and sent to Grant at Merlin Graphics to work on placement. Chloe Clark in 4 th grade was winner.	No Action Required
12. ART Trail Funding Update	Charlie presented, asking the Board to approve a memorandum of understanding (MOU) with Feather River Land Trust (FRLT) to establish a mutually beneficial framework for the implementation of the Almanor Rail Greenway Park grant project. Susan makes motion to approve the MOU with FRLT Josh seconded Bob, Terra and Charlie aye.	All Approve
13. Poker Paddle Update	Susan presented, registration is open, and flyers are ready to put out. Plumas Pines has committed to \$12.50 per lunch, shirts are available from last year as well as sponsors.	No Action Required
14. Approval of Motor Vehicle Policy	After review from the Board Susan makes motion to adopt Motor Vehicle Policy Bob seconded, Charlie, Josh, and Terra aye.	All Approve
15. Alliance For Workforce Development (AFWD)	Melissa Smith with AFWD would like the Board to think about ways that ARPD could use the paid work force available through AFWD to do projects around ARPD. Melissa will send out a letter with the information needed regarding insurance, pay amount, equipment, and materials.	No Action Required
	Old Business	
16. Field Maintenance	Dan presented, trench is dug for the electrical needed for sprinkler system to be	No Action Required

	placed in shipping container. 10 yd of decomposed granite arrived for field and 5 yd of soil should arrive next week. Drinking fountain by visitor dugout is leaking and will need to be replaced. Flooring for concession shed is waiting at Flooring Brothers.	
17. Building Maintenance	Nothing to report.	No Action Required
	Next Month Agenda Items	
18. Adjournment	8:23 pm Susan makes motion to adjourn, all approve.	All Approve

The next regular meeting of the Almanor Recreation and Park District will be Monday July 11, 2022, at 6pm

_____ ARPD Board Secretary

_____ ARPD Board Member/Title

_____ ARPD Board Member/Title