



**Regular Meeting Minutes**  
**Monday, July 11, 2022**  
**101 Meadowbrook Loop, Chester**  
**Email: arpd01@frontier.com**

<b>Agenda Item</b>	<b>Discussion Item</b>	<b>Action</b>
Director Roll Call/Quorum Est	The following Directors were present: <input checked="" type="checkbox"/> Director, Terra Ayers <input checked="" type="checkbox"/> Director, Bob Burton <input checked="" type="checkbox"/> Treasurer, Susan Espana <input type="checkbox"/> Safety Coordinator, Josh Herman <input checked="" type="checkbox"/> 2 <sup>nd</sup> Vice President, Charlie Plopper	
Additional Roll Call:	<input checked="" type="checkbox"/> Secretary/ Office Manager, Heather Patchen <input checked="" type="checkbox"/> Field Maintenance, Dan Smith	
1. Start meeting time	6:02 pm	
2. Guests	None	
3., 4. Corrections, Deletions, Additions Agenda	Susan makes motion to approve agenda, all approve	All Approve
5. Public Comment on non-agenda items	None	No Action Required
6. Public Comment for agenda items	None	No Action Required
7. Review and approval of Minutes	Susan makes motion to approve minutes from June 6 <sup>th</sup> meeting, Charlie seconded, Terra and Bob aye.	All Approve
8. Treasurer's Report	Susan presented as of meeting time no Plumas County report for June transactions. Cash reconciliation report is through May 31, 2022 cash on hand is \$177,595.62 with unrestricted operating cash being \$119,861.45 and \$56,702.50 being Per Capita	All Approve

	Grant funds. YTD thru May 2022 total revenue \$85,792.89, office expenses \$20,702.03 and programs expenses \$13,791.71 revenue over/under \$51,299.15 Bob makes motion to approve treasurer's report through May 2022 Terra seconded, Charlie and Susan aye.	
	<b>New Business</b>	
9. Per Capita Grant ARPD Park Project	Susan presented, park project groundwork is underway and should be finished this week. Approval of bids are needed for Stone Age Concrete Games and Turner Excavating for the Per Capita Grant ARPD Park Project. Park toys are 10 weeks out from Stone Age Concrete Games (SACG) and they are requesting half of payment up front and then ARPD can pay the rest in two quarter payments one in August and one upon delivery. Susan makes motion to approve SACG bid of \$34,965 with initial half payment of \$17,482.50 all other Board members approve. Bob makes motion to approve Turner Excavating bid for 10 yds of boulders delivered at a cost of \$1608.75 Charlie seconded, Terra and Susan aye.	All Approve
10. Mile High 100	Susan presented, the net profit for event was \$4166.38, Randy's portion of the earnings will be \$1388.79, already paid \$2000 as part of the contract, if the remaining unpaid sponsors do not pay their dues, then adjustment will be made to his portion. Unpaid sponsors are Seneca \$500, Howard Construction \$500, and Ace Hardware \$300. Event went well, but rider numbers were down from the prior year.	No Action Required
11. Fun Run Update	Susan and Bob presented, event went well volunteers were great. Did learn that not as many porta potties are needed due to the fact that there were already a few at the starting line and not many showed use at the end. Total participants came in over 400 and revenue less expenses came in at \$11, 711.88.	No Action Required
12. Poker Paddle Update	Susan presented, everything in place for event all boat people are on board except two. Chelsea and Mary are getting crews together for set up and take down. Plumas pines is on for lunch and porta potty is ordered. Sponsor monies are from last year's event and chose not to pursue other sponsors.	No Action Required
13. Approval for Carl's Feed and Supply	Bob makes motion to approve 10 qty 3'x8'x24" Tartar Mega 300 Oval Stock Tank troughs and 2 qty Round Ultra 165 4'x2' Garden Tanks troughs to be purchased from Carl's Feed and Supply out of Willows, Ca for the Per Capita Grant ARPD Park Project at a cost of \$4207.35, Charlie seconded, Terra and Susan aye	All Approve
14. Approval for Clint's Tree Service	Susan makes motion to approve Clint's tree Service bid for the removal of three trees and to donate three cedar logs for the Per Capita Grant ARPD Park Project at a cost of \$1500 Terra seconded, Bob and Charlie aye.	All Approve

15. Trails Application Update & Resolution 2022-002	Charlie presented, need to have the Board approve Resolution 2022-002 which is for approval to submit an application to Sierra Nevada Conservancy for the planning phase of the recreational trail development and the CEQA needed for the 12-mile Almanor Rail Trail donation. Still waiting on the map which shows the easements from Collins Pine. Susan makes motion to approve Resolution 2022-002 Terra seconded, Bob and Charlie aye.	All Approve
16. Budget FY 2022-2023	Susan presented, with the need to pay the contractors out right for their work on the Per Capita Grant ARPD Park Project, prior to submitting request for payment from the State, she presented a cash flow projection to the Board to let them know where ARPD will be at financially in the next six months. Would like the Board to review and present any suggestions in the coming weeks.	No Action Required
<b>Old Business</b>		
17. Field Maintenance	Nothing to report.	No Action Required
18. Building Maintenance	Nothing to report.	No Action Required
<b>Next Month Agenda Items</b>		
19. Adjournment	7:45 pm Susan makes motion to adjourn, all approve.	All Approve

**The next regular meeting of the Almanor Recreation and Park District will be Monday August 8, 2022, at 6pm**

\_\_\_\_\_ ARPD Board Secretary

\_\_\_\_\_ ARPD Board Member/Title

\_\_\_\_\_ ARPD Board Member/Title